



## CURRICULUM VITAE

**Name:**                **CHERYL YUK-LIN JE**

**Qualifications:**

- 1991 Bachelor of Science Degree in Building Technology & Management awarded with commendation (BSc)
- 1997 Member of the Royal Institution of Chartered Surveyors (MRICS)
- 1998 Member of the Hong Kong Institute of Surveyors (MHKIS)
- 1999 Member of the Chartered Institute of Arbitrators (MCI Arb)
- 2002 Bachelor of Laws Degree awarded with Honours (LLB (Hons))
- 2004 Post-graduate Diploma in International Arbitration and Dispute Settlement (P Dip Arb)

### **Current Position Held:**

- Director of Charlton Martin Consultants Limited

### **Other Position Held:**

- Committee Member of the Chartered Institute of Arbitrators East Asia Branch (2008 – 2014)
- Branch Secretary of the Chartered Institute of Arbitrators East Asia Branch (2012 – 2014)

### **General Description of Specialisation:**

- Cheryl is a qualified quantity surveyor with over 20 years experience in the construction industry initially gained in private practice and with developers in Hong Kong and latterly with claims consultancy firm.
- Cheryl is experienced in claims evaluation and negotiation. She advises on contractual issues, commercial and contract strategy, and prepares claims for extensions of time and costs, as well as contractual correspondence. She also assists senior colleagues in preparation for arbitration and mediation and in the preparation of expert witness reports. She has been appointed as a quantum expert in arbitration and litigation proceedings. Cheryl also conducts seminars on construction contractual issues.

### **Professional Experience:**

Cheryl's initial training was in quantity surveying gaining experience in various aspects including

- Measurement, evaluation and general quantity surveying practice.
- Prepared and negotiated contract documentation including supplemental agreements.
- Experienced in pre-contract budgeting and tendering.
- Monitored expenditure and provided cost control reporting to clients.
- Experienced in acting as the developer's representative in the Olympic MTR Station developments in Kowloon.
- Negotiated with contractors on disputed matters as well as more routine final accounts.

Having a strong interest in the legal aspects of construction contracts and dispute resolution, Cheryl obtained a law degree in 2002 and a Post-graduate Diploma in International Arbitration & Dispute Settlement in 2004. Her experience in contractual matters and dispute resolution expanded after she joined a claim consultancy firm in 2004 including

- Provided advice and assistance in respect of a variety of construction contract issues on a retainer basis for major clients on civil and building contracts.
- Prepared detailed submissions in respect of extensions of time, prolongation and disruption costs claims, as well as variations and quantum meruit payments.
- Assisted the Provisional Liquidator or Liquidator appointed to a contracting organisation on issues of quantum and claims against the organisation.
- Advised main contractors and subcontractors on contractual issues under Government and private forms of contract.
- Assisted in the preparation of pleadings for arbitration of disputes over costs and delays in construction contracts.

**Expert Witness Experience:**

- Construction arbitration between an employer and a contractor in respect of a piling contract in Hong Kong. Provided assistance to the appointed expert in respect of valuation of variations, assessment of prolongation costs claims and preparation of the report.
- Construction arbitration between an employer and a contractor in respect of a building contract in Hong Kong. Provided assistance to the appointed expert in respect of assessment of disruption and prolongation costs claims and preparation of the report.
- Litigation between the government and a developer in respect of an infrastructure development in Hong Kong. The dispute arose after the abandonment of the development. Provided assistance to the appointed expert in respect of assessment of the cost of the upgrading works implemented by the government, assessment of the developer's counterclaim and preparation of the report.
- Construction arbitration between an employer and a contractor in respect of a fitting out contract in Hong Kong. Appointed as the quantum expert and handled valuation of variations and costs claims.
- Construction arbitration between a contractor and his sub-contractor in respect of an infrastructure work in Dubai. Provided assistance to the appointed expert in respect of assessment of outstanding sub-contract work value following termination, valuation of variations, assessment of prolongation cost claims and preparation of the report.
- Litigation in Hong Kong involving a developer in respect of a property development in Beijing. Appointed as the quantum expert and handled valuation of work done and various cost claims.
- Construction arbitration between a contractor and his sub-contractor in respect of a government building in Hong Kong. Appointed as the quantum expert and handled valuation of variations and cost claims.

**Previous Employment:**

1991	C.S. Toh & Sons & Associates Assistant Quantity Surveyor	Hong Kong
1991 - 1993	Frank & Vargeson HK Limited Assistant Quantity Surveyor	Hong Kong
1993 - 1996	Davis, Langdon & Seah (Hong Kong) Ltd Quantity Surveyor	Hong Kong
1996 - 1998	Olympian City (Project Management) Limited Project Quantity Surveyor	Hong Kong
1998 - 2004	Widnell Limited Team Leader	Hong Kong
2004 - 2006	James R Knowles (Hong Kong) Limited Senior Consultant	Hong Kong

**Personal Information:**

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